

Minister for Contemporary Music Job Specifications

Full-Time position: 30 hours per week with benefits

Definition:

With supervision from the Pastor for Worship, the occupant of this specialized ministry position provides musical and spiritual leadership at Glen Mar Church's Saturday, 5:00 p.m. Casual Service and its Sunday, 11:00 a.m. Praise Service. The Minister for Contemporary Music directs the bands and ensembles that support these services and collaborates with the pastors and worship leaders to plan inspiring worship that helps the congregation connect with God.

General Duties and Responsibilities:

- Leads the congregation in worship both vocally and instrumentally and incorporates prayer, invitation and instruction as appropriate
- Collaborates with the Pastor for Worship, Lead Pastor and other worship leaders to select music to support both the 5:00 p.m. and 11:00 a.m. weekly worship services
- Leads rehearsals for Saturday bands and ensembles
- Leads rehearsals for the 11:00 a.m. Praise Service
- Schedules instrumentalists and vocalists for worship and finds substitutes as needed
- Recruits and equips new instrumentalists, vocalists and worship leaders
- Provides timely communication to Glen Mar's Worship A/V team and ensures the accuracy of media displayed in worship each week
- Engages in a regular evaluative process as a tool for pursuing excellence in worship
- Communicates a theological vision for worship and encourages the spiritual growth of volunteers
- Collaborates with the Director of Music to provide musical support and worship leadership for festival services (e.g. Easter Sunrise Service, Family Christmas Eve services)
- Attends bi-monthly staff meetings
- Provides yearly input into the worship budget
- Models a life of worship and attends worship even when s/he is not leading
- Other duties as assigned

Required knowledge, skill and ability:

Theological/Spiritual

- Love for God and a desire to help members and guests grow in their faith
- Knowledge of scripture and the ability to articulate theological truths in a way that inspires people to worship
- Ability to choose music that supports the overall themes and movement of the worship service and is consistent with the theology of The United Methodist Church

- Ability to cast a vision for the growth of a ministry and work toward its implementation
- Comfort praying aloud and sharing his/her faith
- Ability to articulate a holistic gospel, with both its personal and social implications
- Ability to articulate a theology of giving and invite people to give as an act of worship

Musical

- Vocal skill and proficiency on at least one instrument, as well as a general understanding of all instruments in a rhythm section
- Ability to work with and nurture musicians across a spectrum of skill levels
- Broad knowledge of church music genres and an openness to learning new music that reflects the changing demographic of the surrounding community
- Understanding of how to plan and execute a worship service that engages those in attendance, regardless of style employed
- Ability to read music
- Ability to improvise and play from a lead sheet

Technical

- Knowledge of Planning Center Online and the ability to use it effectively for planning, scheduling and communication
- Familiarity with Ableton Live 9 Suite and the ability to employ it effectively when needed in worship
- Familiarity with worship presentation software and willingness to learn MediaShout

Beneficial knowledge, skill and ability:

- A degree in music education or music performance
- Ability to teach vocal parts for soprano, alto, tenor and bass effectively and to provide vocal coaching when needed
- Ability to score vocal and instrumental parts (e.g. strings)

Working Relationships:

1. Reports to the Pastor for Worship, the Lead Pastor, and the SPRC as requested.
2. Works collaboratively with all the paid and unpaid staff and servants of the church.